

TECHNICAL STAFF I

Location: Scottsdale, AZ

Hours: Full time

To Apply: Please send application to employment@ffkr.com with cover letter, resume and portfolio

General Description: Assists in the production of working plans and detail drawings.

Education and Experience: 2 - 5 years. Bachelor's degree in Drafting/Design or related discipline is a plus

DUTIES AND RESPONSIBILITIES:

- Communicate directly to mid or senior level designers and/or project managers
- Prepare sheet and graphic documentation according to office standards under the direction of a mid to senior level designer and/or project manager
- Prepare as-built drawings using redlines, sketches and information obtained in the field
- Maintain files and computer database systems for drawings and internal correspondence according to office standards.
- Prepare presentations graphics on design concepts and design development under the direction of a mid to senior level designer and/or project manager
- Meet project deadlines

COMPETENCIES:

- Advanced verbal, written and graphic communication skills
- In-depth understanding of printed architectural graphic representations and components of a set of architectural drawings.
- Ability to follow through and thoroughly complete assigned tasks
- Knowledge of current BIM versions
- Ability to follow instructions and work independently
- Ability to accept constructive criticism and make adjustments in day to day work practice
- Ability to work effectively on a team

SKILLS AND SOFTWARE:

- Revit
- NewForma

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